

**BYLAWS  
OF  
DYSA NOR CAL**  
A California Non-Profit Public Benefit Corporation

**Article I  
Name of Organization**

- This organization shall be known, as the DYSA Nor-Cal is a nonprofit organization dedicated to serving the youth of the San Joaquin Valley and the surrounding areas.
- I. The name of the DYSA Nor Cal is the sole property of this organization and shall not be used without prior written approval of the Executive Board.

**Article II  
Organization Objectives**

- I. The objective of the DYSA Nor Cal is to provide a football and cheerleading program at a minimum cost to the participants and their families: while implementing the ideals of Good Sportsmanship, Honesty, Courage, Loyalty, and Respect for one's self and others.
- II. DYSA Nor-Cal will do all it can to restrict travel distance for games to a minimum.
- III. DYSA Nor-Cal will provide, to the best of its ability, a safe and well-organized program.
- IV. To achieve this objective, DYSA Nor-Cal will provide a supervised program under the Rules and Regulations as set forth in these By-laws. In accordance with Section 501-(c) (3) of the Federal Internal Revenue Code, The DYSA Nor-Cal shall operate exclusively as a non-profit educational organization providing a supervised program of competitive Football and Cheerleading. No part of the earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

**Article III  
Governing Membership**

- I. **The governing membership of DYSA Nor-Cal** will consist of an Executive Board and Board of Directors.
- II. **The Executive Board** will consist of a Commissioner, Vice Commissioner, Secretary, Treasurer and Cheer Commissioner. All Executive Board positions will be elected Election to office will require a majority vote of the governing membership of the previous season.
- III. **The Board of Directors** will consist of the Presidents and Cheer Directors of each governing organization

## **Article IV Voting**

- I. **A quorum** will be required for all votes taken during elections, By-law changes and expenditure approvals.
- II. **A quorum** will be defined as (50%+1) Fifty percent plus one, of the elected Governing Membership (Executive Board and Board of Directors,).
- III. **The Board of Directors** will be given the right to one vote per organization in all DYSA Nor-Cal elections, policy making and everyday business, with the exception of the Commissioner who will only have a vote in the event of a tie.
- IV. In the event that a voting member of the Governing Membership may be absent during a vote, he/she may request to vote by proxy. The request must be in writing, signed by the Governing Member and received by an Executive Board Member prior to the start of the meeting to which the vote will be taken.
- V. No voting member of the Governing Membership will have more than one vote for any vote taken, even if that member holds more than one voting position.

## **Article V Active Members**

- I. **Board Member Eligibility:** Must be an individual who is sincerely interested in active participation to affect the objectives of DYSA Nor-Cal. All members **MUST** be in good standing with DYSA Nor-Cal in order to participate as a member. Candidate must be a board member of one of the affiliate organizations.
- II. **Executive Board Eligibility:** An individual who has been on the DYSA Nor-Cal's board for at least one year will be considered eligible to be nominated for an Executive Board position.
- III. **Member in Good Standing:** A member in Good Standing is defined as, a member who has met all required obligations to DYSA Nor-Cal during the season.
- IV. **All Board members** will be subject to a background check; to be conducted by a DYSA Nor-Cal approved agency. All Board members must understand that by applying for a position in DYSA Nor-Cal may require them to submit to random drug testing at any time.

## **Article VI Duties of Office**

- I. **Commissioner:** As Chief Executive Officer of DYSA Nor-Cal, he/she will preside over all Executive Board meetings.
  - A. The Commissioner will have full power to appoint a Chairperson to the committee or committees as required.

- B. The Commissioner may appoint all non-elected positions, as he or she deems necessary for the benefit of the organization and its goals.
  - C. It will be the responsibility of the Commissioner to set the date, time and location of all Board meetings. Notification of Board meetings may be delegated in any way the Commissioner deems best to assure that the largest number of governing board member's are reached.
- II. **Vice Commissioner:** During the absence of the Commissioner, the Vice Commissioner shall assume all the duties of the Commissioner with all the powers and restrictions placed on the office.
- A The Vice Commissioner shall have such other powers and duties as may be prescribed by the Board.
- III. **Secretary:** Shall keep, or cause to be kept, a book of minutes of all Board meetings. The minutes to show the time and place of the meeting, whether regular or special, names of Governing Members present and the proceedings that follow. It shall be the duty of the Secretary to:
- A Keep a copy of the BYLAWS as amended to date.
  - B Notify all Governing Board Members of the Date, Time and Location of all scheduled Board meetings.
  - C Be responsible for all written correspondence to all Governing Members.
  - D Perform such other duties as may be prescribed by the Board.
- IV. **Treasurer:** The chief financial officer of the organization. The Treasurer shall keep and maintain adequate and correct accounts of the properties and business transactions of DYSA Nor-Cal. It shall be the duty of the Treasurer to:
- A Deposit all moneys and other valuables in the name and to the credit of DYSA Nor-Cal, with such depositories as may be designated by the Board. The Treasurer shall disburse the funds of DYSA Nor-Cal as may be ordered by the Board
  - B Render in writing an account of all transactions and of the financial condition of DYSA Nor-Cal at all scheduled Board meetings.
  - C Prepare an annual budget and financial statement under the direction of the Board for submission to the Board of Directors at final annual meeting in December.
  - D Have all DYSA Nor-Cal books, accounts and records in condition for audit at all times and ready to turn over to his/her successor in the office of the Treasurer.
  - E Insure that all accounts are properly designated and that there shall be no commingling of personal or non-league assets of DYSA Nor-Cal.
  - F Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the Office of the Treasurer or may be assigned by the Board of Directors or Commissioner.
- V. **Cheer Director:** Supervise DYSA Nor-Cal's cheer program and be responsible for the activities of the Cheer program. It shall be the duties of the Cheer Athletic Director to:
- A. Be responsible for assuring the Cheer Directors' of each organization are maintaining her/his duties and responsibilities as outlined in DYSA Nor-Cal's Cheer rules and regulations.
  - B. Be the authority to which the Cheer Directors may present complaints, issues or other matters brought to them on behalf of coaches.
  - C. Be responsible for reporting issues regarding governing organizations' coaches, cheerleaders and parents to the Board of Directors.
  - D. All league cheer events will be at the direction of the league Cheer Director.

## **Article VII Board Actions**

- I. **Dismissal:** Any Governing Member may be removed, with cause, by a two-thirds vote of the Board at anytime. Any such removal shall be without prejudice and reason for dismissal must be given in writing to the affected party prior to the vote.
  
- II. **Resignation:** Any Governing Member may resign at anytime by giving written notice to the Executive Board. Resignation shall take effect on the date of the receipt of notice or any later time specified by the resigning party. The acceptance of such resignation shall not be necessary to make it effective.
  
- III. **Vacancies:** A vacancy in any office shall be filled in the manner prescribed in these bylaws under Article VI (duties of the Commissioner) and Article III (Governing Membership).

## **Article VIII Board Meetings**

- I. **Board meetings**, regular or special, shall be held at any place within the area of DYSA Nor-Cal and as designated by the Commissioner. A minimum rental fee may be allowed for use of a meeting place, if a location of no cost cannot be found. No other expenses will be allowed. It is to be the goal of this organization to limit business costs wherever possible, so as to allow maximum expenditures to go to the youth programs.
  
- II. **Regular meetings of the Board** shall be held at the discretion of the Commissioner for the purpose of organization, elections, and the transactions of other business. Notice of all meetings shall be made to all members of DYSA Nor Cal prior to the scheduled meeting. Board meetings are private and only public to parties previously designated by the board. Such parties will be addressed within the first thirty minutes of the meeting. At that time the meeting will be closed and the Staff meeting shall begin. A minimum of 7 (seven) days notice will be given prior to any league meeting.
  
- III. **The Governing Board** will address outside parties only upon the prior approval of the Commissioner, Presidents and Cheer directors. If the Governing Board deems it necessary for an outside party to be brought before the board they must submit the request to the governing members in writing or via email one week prior to the next board meeting.
  
- IV. **Action without meeting:** Any action required or permitted to be taken by the Board to conduct day to day business may be taken without the need of a full Board meeting, if all members of the Board are contacted by phone or email and majority consent to such action is obtained. Such consent shall be filed with the minutes as to the proceeding of the Board.

- V. **Two executive board members** may approve expenditures of up to \$300.00 per purchase without Board approval, if deemed necessary to conduct business. A report of all purchases must be given at the following Board meeting.

## **Article IX Rights of Inspection**

- I. All ADULT participants of DYSA Nor-Cal shall have the right to inspect all financial records, and Bylaws of the organization.

## **Article X Indemnification**

- I. DYSA Nor-Cal shall indemnify each of its officers, directors, coaches and their families against all reasonable expenses actually and necessarily incurred by them. Do to any judgments, attorney's fees and court costs in connection with the defense of any litigation or administrative proceeding to which they have been made a party, because they are or were an officer, director, or coach of this organization.
- II. Any present or past officer, director or founder will have no rights to any reimbursement if they have been negligent, shown misconduct or reckless disregard in the performance of their duties.

## **Article XI Coaches**

- I. **Eligibility:** Individuals interested in becoming a coach must meet all DYSA Nor-Cal requirements, which includes, submitting to a background check. Failure to comply with a background check will disqualify an applicant. No person with a criminal record, that may be deemed a hazard to the youth of DYSA Nor-Cal, will be eligible for a coaching position.
- II. **Responsibilities:** It will be the responsibility of the governing organizations to require the Head coach of each division to ensure a SAFE and QUALITY program for their division. No coach shall be allowed to presume his/her duties until the Board has approved them. Any coach that has failed to meet DYSA Nor-Cal responsibilities will be subject to disciplinary actions, which may include dismissal.
- III. **It will be the responsibility of the Head Coach** to ensure that ALL players are given a chance to participate in every game or event sponsored by DYSA Nor-Cal or by their organization. It is also the responsibility of the Head Coach to make sure that every player is participating in practice as defined in DYSA Nor-Cals Playing Rules, provided that the participate is not sick or injured.
- IV. **Disciplinary Action for Coaches:** If a coach is found to be in violation of any of the rules or regulations of DYSA Nor-Cal Bylaws, the coach will be suspended and have their badge taken away. The Board of Directors will meet to review the violation and determine what the next

course of action will be, which may result in the coach being placed on probation, further suspension or dismissal for the remainder of the season and/or being prohibited from future coaching opportunities with DYSA Nor-Cal. The severity of disciplinary action will be dependant on whether it was an organization violation or a DYSA Nor-Cal violation.

## **Article XII Equipment**

- I. DYSA Nor-Cal will ensure that all members of the league provide their organizations with the minimum required safety equipment.
- II. DYSA Nor-Cal will approve cheerleading uniforms and accessories for all members of the league

## **Article XIII Amendments**

- I. Any Governing Member of DYSA Nor-Cal may submit amendments to these bylaws at the first meeting of the current season. A majority vote by the Governing Members will be required to make any amendment changes or additions.

## **Article XIV Grievance Procedures**

- I. Any grievance, in order to be considered, shall be submitted in writing or via email within 24 hours by the aggrieved organizations' President to DYSA Nor-Cal. The grievance shall be reviewed by the Grievance Committee, which will consist of the Presidents of each organization, which are not involved, in the grievance. A decision on the grievance will be given within 48 hours after the grievance has been received.

## **Article XV Finances and Accounting**

- I. The Board of Directors shall decide all matters pertaining to the finances of DYSA Nor-Cal and shall place all income in a common league treasury, directing the expenditure of same in such manner that will not give a participating organization an advantage over those in competition.
- II. The Board of Directors shall not permit the solicitation of funds in the name of DYSA Nor-Cal unless all of the funds so raised are placed in DYSA Nor-Cal's treasury.
- III. The Board of Directors shall not permit the disbursement of DYSA Nor-Cal funds for other than the conduct of DYSA Nor-Cal activities in accordance with the rules and policies as set forth herein.
- IV. No member of the Executive Board or Board of Directors shall receive, directly or indirectly, any salary, compensation or emolument from DYSA Nor-Cal for services rendered as a Governing Member.

- V. All moneys received shall be deposited to the credit of DYSA Nor-Cal into a local bank and all disbursements shall be made by check. All disbursements must be approved and co-signed by the Commissioner and Treasurer.
- VI. At the beginning of each season, the Treasurer will submit a financial statement to the Board of Directors for the previous season's expenditures. This financial statement shall be submitted at the first meeting of the current season.
- VII. Upon dissolution of DYSA Nor-Cal, after all outstanding debts and claims have been satisfied, any funds remaining shall be donated to a Federally Incorporated entity maintaining an objective similar to that set forth by California Law.



We, the undersigned, are all of the persons named Governing Members in the Bylaws of DYSA Nor-Cal, a California nonprofit corporation, and pursuant to the authority granted to the Directors by these Bylaws to take action by unanimous written consent without a meeting, consent to, and hereby do, adopt the foregoing Bylaws, consisting of 8 pages, as the Bylaws of this corporation.

Dated \_\_\_\_\_

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Vice-Commissioner

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Cheer Commissioner